



King County

DEPARTMENT OF ADULT AND JUVENILE DETENTION

Community Corrections Division

Work Education Release or Electronic Home Detention

INSTRUCTIONS

For Reporting

You have been court-ordered to participate in Work Education Release (WER) and/or Electronic Home Detention (EHD).

Location:

King County Courthouse
516-3rd Avenue in Seattle
10th floor, Room 1028

Business hours:

Monday through Friday
8:00 AM to 4:30 PM
Telephone number: (206) 296-1240

When a judge has ordered you to participate in either one of these programs, you **MUST** make contact with the WER/EHD office **in person** or by **telephone** no later than the following business day to schedule your orientation appointment.

Preparing to enter EHD or WER is a three step process. In order to begin participation on the date ordered by the Court, you must first attend an orientation. The three step process is as follows:

1. Schedule an orientation appointment in person or by telephone.
2. Attend your orientation appointment.
3. Report to the program on or before the date ordered by the Court and as confirmed at your orientation appointment.

When you attend your orientation appointment, please bring the following items:

- All paperwork given to you by the court.
- A copy of the commitment order to WER or EHD and the signed Conditions of Conduct Order for the program, if you have them.
- If ordered to EHD, please bring a copy of the latest telephone bill from the residence you will be living at.
- If you are employed, please bring your employer's name, address and telephone number. Please also be prepared to provide the name of your immediate supervisor.
- If you have been ordered to treatment, please be prepared to provide the type of treatment, the name of your treatment provider, their telephone number and fax number. Please be prepared to sign a Release of Information.